

## Information sheet

### Proficiency tests metal 2020

Organiser:	<b>Institut für Eignungsprüfung IfEP GmbH, Marl, Germany</b>
Registration:	By means of the attached form
Intention:	Confirmation of technical competence of participating laboratories
Data evaluation:	Based on ISO/IEC 17043 and ISO 13528. <b>Usually the participation is approved for accreditations according to NADCAP.</b>
Confidentiality:	Each laboratory receives a specific code number
Documentation:	Certificate Final report with a list of participants in alphabetical order with declaration of consent; determination of measurement uncertainty according to the current standards and guidelines. Details for subcontracting of single parts: please see <a href="http://www.ifep.de">www.ifep.de</a> , section „proficiency tests“

<b>No. 2001-HB</b> Hardness testing Brinell	Test standard:	ISO 6506, part 1, HBW 2,5/187,5
	Material:	Reference hardness block
	Test program:	five hardness measurements on reference hardness block
	Test sequence:	Each participant receives a reference specimen.
	Results to be submitted:	five hardness values of the hardness blocks
	Assigned value:	Certified reference values of MPA NRW Dortmund, Germany
	Additional information provided by organiser:	Statement to measurement uncertainty
	Participation fee:	Germany 330 €; other countries + transport costs* estimated start: III. quarter 2020

<b>No. 2001-HR</b> Hardness testing Rockwell C	Test standard:	ISO 6508, part 1, HRC
	Material:	Reference hardness block
	Test program:	3 x five hardness measurements on reference hardness blocks
	Test sequence:	Each participant receives three reference specimens.
	Results to be submitted:	3 x five hardness values of the hardness blocks
	Assigned Value:	Certified reference values of MPA NRW Dortmund, Germany
	Additional information provided by organiser:	Statement to measurement uncertainty
	Participation fee:	Germany 330 €; other countries + transport costs* estimated start: III. quarter 2020

<b>No. 2001-HV</b> Hardness testing Vickers	Test standard:	ISO 6507, part 1, HV 1, HV 10/HV 30
	Material:	Reference hardness block
	Test program:	five hardness measurements on reference hardness block
	Test sequence:	Each participant receives a reference specimen.
	Results to be submitted:	five hardness values of the hardness blocks
	Assigned value:	Certified reference values of MPA NRW Dortmund, Germany
	Additional information provided by organiser:	Statement to measurement uncertainty
	Participation fee:	<b>HV 1 or HV 10/HV 30:</b> Germany 330 €; other countries + transport costs* <b>HV 1 and HV 10/HV 30:</b> Germany 490 € (245 €/proficiency test); other countries + transport costs* estimated start: III. quarter 2020

<b>No. 2001-HT</b> Mobile hardness testing	Test Standard:	All mobile methods are accepted; Leeb (HLD), UCI, TIV
	Material:	Reference specimens
	Production of specimens:	By the organiser
	Test sequence:	Each reference specimen will be tested by several participants. There will be an arrangement of the dates in advance.
	Results to be submitted:	5 hardness values according to the method used
	Assigned value:	Reference value
	Participation fee:	Germany 380 €; other countries + transport costs* estimated start: III. quarter 2020

\* Prices excl. valid VAT, transport costs, see [www.ifep.eu](http://www.ifep.eu)

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No. 2002 Testing of fasteners	Test standard:	ISO 898-1, ISO 3506-1
	Material:	bolts
	Production of specimens:	by the organiser
	Results to be submitted:	according to standard, e.g. tensile test
	Assigned Value:	Consensus value calculated from the results of all the participants
	Participation fee:	Germany 320 € other countries + transport costs* estimated start: III. quarter 2020
No. 2003 Emission spectrometry steel	Test standard:	In-house procedure
	Material:	Material similar to daily laboratory work (no „synthetic alloy“) <b>a) low alloyed steel</b> <b>b) high alloyed steel</b>
	Results to be submitted:	Characteristic values according to specifications
	Assigned value:	Consensus value calculated from the results of all participants
	Additional information:	Statement to measurement uncertainty
	Participation fee:	<b>one alloy:</b> Germany 310 € other countries + transport costs* <b>two alloys:</b> Germany 550 € (275 €/proficiency test); other countries + transport costs* estimated start: II. quarter 2020
No. 2004 Emission spectrometry (non ferrous- metals)	Test standard:	In-house procedure
	Material:	Material similar to daily laboratory work (no „synthetic alloy“) <b>Aluminium-alloy</b>
	Results to be submitted:	Characteristic values according to specifications
	Assigned value:	Consensus value calculated from the results of all the participants
	Additional information:	Statement to measurement uncertainty
	Participation fee:	Germany 310 € other countries + transport costs* estimated start: II. quarter 2020
No. 2005 Resistance against intergranular attack	Test Standard:	ISO 3651, part 2
	Material:	Stainless steel
	Production of specimens:	by the organiser
	Results to be submitted:	Acc. to standard
	Assigned value:	Consensus value calculated from the results of all participants
	Participation fee:	Germany 310 € other countries + transport costs* estimated start: II. quarter 2020
No. 2006 Indirect verification of salt spray test chamber	Test standard:	ISO 9227
	Material:	Reference specimens
	Production of specimens:	by the organiser
	Results to be submitted:	Mass loss
	Assigned value:	Reference value
	Participation fee:	Germany 275 € other countries + transport costs* estimated start: II. quarter 2020

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<b>No. 2007-RAI</b> Tensile test aluminium (round specimens)	Test standard:	ISO 6892-1
	Material:	6 round test specimens, aluminium, $d_0 = 6$ mm, specimen head: ISO thread M10, and/or 6 material sections, diameter 16 mm, length 110 mm each
	Production of specimens:	by the organiser / by the participants
	Results to be submitted:	Characteristic values according to the test standard, additionally "Young's Module" and the measurement uncertainty
	Assigned Value:	Consensus values calculated from the results of the participants
	Additional information:	Statement to the influence of specimen preparation, to measurement uncertainty of the test method
	Participation fee:	<b>2007-RAIM: Machined specimens:</b> Germany 370 € other countries + transport costs* <b>2007-RAIU: Unmachined specimens:</b> Germany 290 € other countries + transport costs* <b>Machined AND unmachined specimens:</b> Germany 600 € (300 €/proficiency test); other countries + transport costs* estimated start: III. quarter 2020
<b>No. 2007-FAI</b> Tensile test aluminium (flat specimens)	Test standard:	ISO 6892-1
	Material:	6 flat specimens, aluminium, geometry according to ISO 6892-1 (2017), annex B, table B1, $a_0 = 1-3$ mm, $b_0 = 20$ mm, and/or 6 material sections of about 32 x 280 mm <sup>2</sup> each
	Production of specimens:	by the organiser / by the participants
	Results to be submitted:	Characteristic values according to the test standard, additionally "Young's Module" and the measurement uncertainty
	Assigned Value:	Consensus values calculated from the results of the participants
	Additional information:	Statement to the influence of specimen preparation, to measurement uncertainty of the test method
	Participation fee:	<b>2007-FAIM: Machined specimens:</b> Germany 300 € other countries + transport costs* <b>2007-FAIU: Unmachined specimens:</b> Germany 255 € other countries + transport costs* <b>Machined AND unmachined specimens:</b> Germany 500 € (250 €/proficiency test); other countries + transport costs* estimated start: III. quarter 2020
<b>No. 2008</b> Non-destructive testing	Test standard:	UT, VT
	Material:	UT: Steel specimens, app. 200 x 100 mm <sup>2</sup> with defined flaws VT: Steel specimens app. 200 x 200 x 10 mm <sup>3</sup> with weld seam in the middle, with flaws defined for the test method ET: Cylindrical steel specimen with flaws defined for the test method
	Results to be submitted:	UT: Wall thickness, number and position of flaws VT: Type / position / size of flaws
	Assigned value:	UT: Wall thickness: direct measurement; number and position of flaws: true value PT: Sample solution of Fraunhofer IZFP Saarbrücken, Germany
	Test sequence:	Each sample will be tested by several participants. There will be an arrangement of the dates in advance.
	Participation fee:	<b>One method:</b> Germany 350 € other countries + transport costs* <b>Two methods:</b> Germany 620 € (310 €/proficiency test); other countries + transport costs*
<b>No. 2009-R</b> Tensile test steel (round specimens)	Test standard:	ISO 6892-1
	Material:	Standard samples: 6 round test specimens, steel, $d_0 = 10$ mm, specimen head: ISO thread M16 as per standard, Alternate samples: specimens with $d_0 = 6$ mm, specimen head: ISO thread M10, and/or 6 material sections, 20 x 20 mm <sup>2</sup> , length 150 mm each
	Production of specimens:	by the organiser / by the participants
	Results to be submitted:	Characteristic values according to the test standard, additionally "Young's Module" and the measurement uncertainty
	Assigned Value:	Consensus values calculated from the results of the participants
	Additional information:	Statement to the influence of specimen preparation, to measurement uncertainty of the test method
	Participation fee:	<b>2009-RM: Machined specimens:</b> Germany 450 € other countries + transport costs* <b>2009-RU: Unmachined specimens:</b> Germany 350 € other countries + transport costs* <b>Machined AND unmachined specimens:</b> Germany 700 € (350 €/proficiency test); other countries + transport costs* estimated start: IV. quarter 2020

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<b>No. 2009-BST</b> <b>Tensile test</b> <b>steel for the</b> <b>reinforcement</b>	Test standard:	ISO 15630-1, ISO 6892-1
	Material:	6 reinforcing bars, diameter: 12 mm, length: 1.000 mm
	Production of specimens:	by the participants (if required)
	Results to be submitted:	according to the test standard, additionally Young's Module and the measurement uncertainty (not evaluated)
	Assigned Value:	Consensus values calculated from the results of the participants
	Additional information:	Measurement uncertainty of test procedure
	Participation fee:	Germany 310 €; other countries + transport costs* estimated start: III. quarter 2020
<b>No. 2010F</b> <b>Tensile test steel</b> <b>flat specimens, 1-3 mm</b>	Test standard:	ISO 6892-1
	Material:	6 flat specimens, steel, geometry according to ISO 6892-1 (2017), annex B, table B1, $a_0 = 1-3$ mm, $b_0 = 20$ mm, and/or 6 material sections of about 32 x 280 mm <sup>2</sup> each
	Production of specimens:	by the organiser / by the participants
	Results to be submitted:	Characteristic values according to the test standard, additionally "Young's Module" and the measurement uncertainty
	Assigned Value:	Consensus values calculated from the results of the participants
	Additional information:	Statement to the influence of specimen preparation, to measurement uncertainty of the test method
	Participation fee:	<b>2010FM: Machined specimens:</b> Germany 330 €; other countries + transport costs* <b>2010FU: Unmachined specimens:</b> Germany 285 €; other countries + transport costs* <b>Machined AND unmachined specimens:</b> Germany 550 € (275 €/proficiency test); other countries + transport costs* estimated start: IV. quarter 2020
<b>No. 2011</b> <b>Charpy impact test</b> <b>ready to test specimens</b>	Test standard:	ISO 148-1 / ISO 148-2 (2 mm striker)
	Material:	Charpy test specimens, impact energy low level (RT), average level (RT), high level (RT), super high level (RT)
	Production of specimens:	<b>by the organiser</b>
	Results to be submitted:	5 values according to ISO 148 each energy level
	Assigned value:	Consensus value, limits according to ISO 148-2
	Additional information:	Measurement uncertainty according to ISO 148-2
	Participation fee:	<b>One energy level:</b> Germany 310 €; other countries + transport costs* <b>Two energy levels:</b> Germany 490 € (245 €/proficiency test); other countries + transport costs* <b>Three energy levels:</b> Germany 630 € (210 €/proficiency test); other countries + transport costs* <b>Four energy levels:</b> Germany 760 € (190 €/proficiency test); other countries + transport costs* estimated start: IV. quarter 2020

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No. 2011 Charpy impact test unmachined specimens	Test standard:	ISO 148-1 / ISO 148-2 (2 mm striker)
	Material:	Material sections, app. dimensions: 57 x 12 x 12 mm <sup>3</sup> , impact energy low level (RT), average level (RT), high level (RT), super high level (RT)
	Production of specimens:	<b>by the participants</b>
	Results to be submitted:	5 values according to ISO 148 each energy level
	Assigned value:	Consensus value, limits according to ISO 148-2
	Additional information:	Measurement uncertainty according to ISO 148-2
	Participation fee:	<p><b>One energy level:</b> Germany 250 €; other countries + transport costs*</p> <p><b>Two energy levels:</b> Germany 400 € (200 €/proficiency test); other countries + transport costs*</p> <p><b>Three energy levels:</b> Germany 525 € (175 €/proficiency test); other countries + transport costs*</p> <p><b>Four energy levels:</b> Germany 660 € (165 €/proficiency test); other countries + transport costs* estimated start: IV. quarter 2020</p>
No. 2013 Metallography, image analysis	Test standard:	e. g. ISO 643, ASTM E 112 appointment also possible via digital image processing
	Material:	Micrograph; in part simulated, in digital form
	Results to be submitted:	e.g. grain size steel / phase content steel / phase content aluminium
	Assigned Value:	Consensus value, sample solution
	Participation fee:	Germany 255 €; other countries + transport costs* estimated start: III. quarter 2020
No. 2014 Metallography, sample preparation	Test standard:	e. g. ISO 643, ASTM E 112
	Material:	Metallic samples for grinding preparation and analysis
	Results to be submitted:	e.g. carbon content, grain size
	Assigned Value:	Consensus value, sample solution
	Participation fee:	Germany 275 €; other countries + transport costs* estimated start: III. quarter 2020
No. 2015 Surface roughness	Test standard:	All applicable standards allowed
	Material:	Reference specimens
	Production of specimens:	by the organiser
	Test procedure:	Each participant receives a reference specimen
	Results to be submitted:	R <sub>a</sub> , R <sub>z</sub> , R <sub>max</sub>
	Assigned Value:	Reference value
	Participation fee:	Germany 280 €; other countries + transport costs* estimated start: III. quarter 2020

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### Registration proficiency tests metal 2020: part 1

via fax to: **+49 (0) 2365 / 209 00 35** or via e-mail to: **Mende@ifep.de**

We will participate in the following proficiency test(s):

No.	please mark	Proficiency test	Expected Start (quarter/2020)	Return of the results	Participation fee
2001-HB	<input type="checkbox"/>	Hardness testing Brinell HBW 2,5/187,5	III/2020	4 weeks	330 €*
2001-HR	<input type="checkbox"/>	Hardness testing Rockwell C	III/2020	4 weeks	330 €*
2001-HV-a	<input type="checkbox"/>	Hardness testing Vickers HV 1	III/2020	4 weeks	2001-HV-a or 2001-HV-b: total 330 €* 2001-HV-a and 2001-HV-b: total 490 €*
2001-HV-b	<input type="checkbox"/>	Hardness testing Vickers HV 10/HV 30	III/2020	4 weeks	
2001-HT	<input type="checkbox"/>	Mobile hardness testing	III/2020	1 week	380 €*
2002	<input type="checkbox"/>	Testing of fasteners	III/2020	4 weeks	320 €*
2003a	<input type="checkbox"/>	Emission spectrometry low alloyed steel	II/2020	4 weeks	1 alloy: total 310 €* 2 alloys: total 550 €*
2003b	<input type="checkbox"/>	Emission spectrometry high alloyed steel	II/2020	4 weeks	
2004	<input type="checkbox"/>	Emission spectrometry Aluminium-alloy	II/2020	4 weeks	310 €*
2005	<input type="checkbox"/>	Resistance to intergranular corrosion	II/2020	4 weeks	310 €*
2006	<input type="checkbox"/>	Indirect verification of salt spray test chamber	II/2020	4 weeks	275 €*
2007-RAIM	<input type="checkbox"/>	Tensile test aluminium, round specimens <b>machined specimens</b>	III/2020	4 weeks	2007-RAIM: 370 €* 2007-RAIU: 290 €* 2007-RAIM and 2007-RAIU: total 600 €*
2007-RAIU	<input type="checkbox"/>	Tensile test aluminium, round specimens <b>unmachined specimens</b>	III/2020	4 weeks	
2007-FAIM	<input type="checkbox"/>	Tensile test aluminium, flat specimens <b>machined specimens</b>	III/2020	4 weeks	2007-FAIM: 300 €* 2007-FAIU: 255 €* 2007-FAIM and 2007-FAIU: total 500 €*
2007-FAIU	<input type="checkbox"/>	Tensile test aluminium, flat specimens <b>unmachined specimens</b>	III/2020	4 weeks	
2008a	<input type="checkbox"/>	UT, ultrasonic testing	III/2020	1 week	1 method: total 350 €* 2 methods: total 620 €*
2008b	<input type="checkbox"/>	VT, visual testing	III/2020	1 week	
2009-RM	Standard samples: <input type="checkbox"/> Alternate samples: <input type="checkbox"/>	Tensile test steel round specimens <b>machined specimens</b>	IV/2020	4 weeks	2009-RM: 450 €* 2009-RU: 350 €* 2009-RM and 2009-RU: total 700 €*
2009-RU	<input type="checkbox"/>	Tensile test steel round specimens <b>unmachined specimens</b>	IV/2020	4 weeks	
2009-BST	<input type="checkbox"/>	Tensile test steel for the reinforcement	III/2020	4 weeks	310 €*
2010FM	<input type="checkbox"/>	Tensile test steel flat specimens, 1-3 mm <b>machined specimens</b>	IV/2020	4 weeks	2010FM: 330 €* 2010FU: 285 €* 2010FM and 2010FU: total 550 €*
2010FU	<input type="checkbox"/>	Tensile test steel flat specimens, 1-3 mm <b>unmachined specimens</b>	IV/2020	4 weeks	

\* Prices for Germany excl. VAT, other countries: Delivery and duty costs will be added to participation fee, see [www.ifep.eu](http://www.ifep.eu)

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**Please submit pages 6 and 7 for a binding order.**

### Registration proficiency tests metal 2020: part 2

No.	please mark	Proficiency test	Expected Start (quarter/2020)	Return of the results	Participation fee
2011-LM	<input type="checkbox"/>	Charpy impact test low level <b>machined specimens</b>	IV/2020	4 weeks	1 level: total 310 €* 2 levels: total 490 €* 3 levels: total 630 €* 4 levels: total 760 €* 5 levels: total 890 €* 6 levels: total 1020 €* 7 levels: total 1150 €* 8 levels: total 1280 €* 9 levels: total 1410 €* 10 levels: total 1540 €*
2011-MM	<input type="checkbox"/>	Charpy impact test average level <b>machined specimens</b>			
2011-HM	<input type="checkbox"/>	Charpy impact test high level <b>machined specimens</b>			
2011-SM	<input type="checkbox"/>	Charpy impact test super high level <b>machined specimens</b>			
2011-LU	<input type="checkbox"/>	Charpy impact test low level <b>unmachined specimens</b>	IV/2020	4 weeks	1 level: total 250 €* 2 levels: total 400 €* 3 levels: total 525 €* 4 levels: total 660 €* 5 levels: total 800 €* 6 levels: total 940 €* 7 levels: total 1080 €* 8 levels: total 1220 €* 9 levels: total 1360 €* 10 levels: total 1500 €*
2011-MU	<input type="checkbox"/>	Charpy impact test average level <b>unmachined specimens</b>			
2011-HU	<input type="checkbox"/>	Charpy impact test high level <b>unmachined specimens</b>			
2011-SU	<input type="checkbox"/>	Charpy impact test super high level <b>unmachined specimens</b>			
2013	<input type="checkbox"/>	Metallography, image analysis	III/2020	4 weeks	255 €* 270 €* 285 €* 300 €* 315 €* 330 €* 345 €* 360 €* 375 €* 390 €* 405 €* 420 €* 435 €* 450 €* 465 €* 480 €* 495 €* 510 €* 525 €* 540 €* 555 €* 570 €* 585 €* 600 €* 615 €* 630 €* 645 €* 660 €* 675 €* 690 €* 705 €* 720 €* 735 €* 750 €* 765 €* 780 €* 795 €* 810 €* 825 €* 840 €* 855 €* 870 €* 885 €* 900 €* 915 €* 930 €* 945 €* 960 €* 975 €* 990 €* 1005 €* 1020 €* 1035 €* 1050 €* 1065 €* 1080 €* 1095 €* 1110 €* 1125 €* 1140 €* 1155 €* 1170 €* 1185 €* 1200 €* 1215 €* 1230 €* 1245 €* 1260 €* 1275 €* 1290 €* 1305 €* 1320 €* 1335 €* 1350 €* 1365 €* 1380 €* 1395 €* 1410 €* 1425 €* 1440 €* 1455 €* 1470 €* 1485 €* 1500 €*
2014	<input type="checkbox"/>	Metallography, sample preparation	III/2020	4 weeks	275 €* 290 €* 305 €* 320 €* 335 €* 350 €* 365 €* 380 €* 395 €* 410 €* 425 €* 440 €* 455 €* 470 €* 485 €* 500 €* 515 €* 530 €* 545 €* 560 €* 575 €* 590 €* 605 €* 620 €* 635 €* 650 €* 665 €* 680 €* 695 €* 710 €* 725 €* 740 €* 755 €* 770 €* 785 €* 800 €* 815 €* 830 €* 845 €* 860 €* 875 €* 890 €* 905 €* 920 €* 935 €* 950 €* 965 €* 980 €* 995 €* 1010 €* 1025 €* 1040 €* 1055 €* 1070 €* 1085 €* 1100 €* 1115 €* 1130 €* 1145 €* 1160 €* 1175 €* 1190 €* 1205 €* 1220 €* 1235 €* 1250 €* 1265 €* 1280 €* 1295 €* 1310 €* 1325 €* 1340 €* 1355 €* 1370 €* 1385 €* 1400 €* 1415 €* 1430 €* 1445 €* 1460 €* 1475 €* 1490 €* 1505 €* 1520 €* 1535 €* 1550 €* 1565 €* 1580 €* 1595 €* 1610 €* 1625 €* 1640 €* 1655 €* 1670 €* 1685 €* 1700 €* 1715 €* 1730 €* 1745 €* 1760 €* 1775 €* 1790 €* 1805 €* 1820 €* 1835 €* 1850 €* 1865 €* 1880 €* 1895 €* 1910 €* 1925 €* 1940 €* 1955 €* 1970 €* 1985 €* 2000 €*
2015	<input type="checkbox"/>	Surface roughness	III/2020	1 week	280 €* 295 €* 310 €* 325 €* 340 €* 355 €* 370 €* 385 €* 400 €* 415 €* 430 €* 445 €* 460 €* 475 €* 490 €* 505 €* 520 €* 535 €* 550 €* 565 €* 580 €* 595 €* 610 €* 625 €* 640 €* 655 €* 670 €* 685 €* 700 €* 715 €* 730 €* 745 €* 760 €* 775 €* 790 €* 805 €* 820 €* 835 €* 850 €* 865 €* 880 €* 895 €* 910 €* 925 €* 940 €* 955 €* 970 €* 985 €* 1000 €* 1015 €* 1030 €* 1045 €* 1060 €* 1075 €* 1090 €* 1105 €* 1120 €* 1135 €* 1150 €* 1165 €* 1180 €* 1195 €* 1210 €* 1225 €* 1240 €* 1255 €* 1270 €* 1285 €* 1300 €* 1315 €* 1330 €* 1345 €* 1360 €* 1375 €* 1390 €* 1405 €* 1420 €* 1435 €* 1450 €* 1465 €* 1480 €* 1495 €* 1510 €* 1525 €* 1540 €* 1555 €* 1570 €* 1585 €* 1600 €* 1615 €* 1630 €* 1645 €* 1660 €* 1675 €* 1690 €* 1705 €* 1720 €* 1735 €* 1750 €* 1765 €* 1780 €* 1795 €* 1810 €* 1825 €* 1840 €* 1855 €* 1870 €* 1885 €* 1900 €* 1915 €* 1930 €* 1945 €* 1960 €* 1975 €* 1990 €* 2005 €* 2020 €* 2035 €* 2050 €* 2065 €* 2080 €* 2095 €* 2110 €* 2125 €* 2140 €* 2155 €* 2170 €* 2185 €* 2200 €* 2215 €* 2230 €* 2245 €* 2260 €* 2275 €* 2290 €* 2305 €* 2320 €* 2335 €* 2350 €* 2365 €* 2380 €* 2395 €* 2410 €* 2425 €* 2440 €* 2455 €* 2470 €* 2485 €* 2500 €*

\* Prices for Germany excl. VAT, other countries: Delivery and duty costs will be added to participation fee, see www.ifep.eu

The costs will be invoiced by Institut für Eignungsprüfung IfEP GmbH **in advance**. The total invoice amount is to be paid two weeks after receipt of the invoice, independent of the shipment of the specimens.

The organiser will charge 25 % of the fee if the registration is cancelled four weeks prior to the start of the proficiency test. For cancellations later than this, the full amount will be charged.

Company:				Date / signature / <b>stamp</b>	
Department:					
Contact person:	<input type="checkbox"/> Ms. <input type="checkbox"/> Mr.	First name:	Surname:		
Address:					
ZIP Code:	City:		Country:	<input type="checkbox"/> German <input type="checkbox"/> English	
Telephone:	Fax:		E-Mail:		
<b><u>Necessary additional information:</u> Your VAT identification number:</b>					
Billing address ( <b>only if differing</b> ):			Delivery address ( <b>only if differing</b> ):		
Further invoice-details, e.g. cost unit:					
<b>I confirm with my signature that the service is carried out for my/our company (and not for a private person).</b>					

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